

CORPORATE SERVICES

APPENDIX 5

Budget Monitoring 2012/13 (Month 7)

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Variance Last Month (£m)	Cause of Variance	Action Required
Chief Executive	2.270	2.263	(0.007)	(0.006)	(£0.019m) vacancy savings. £0.014m pressure relating to a voluntary sector contribution towards Dangerpoint. (£0.002m) other minor variances.	
Finance	4.367	4.775	0.408	0.341	Management and Secretariat (£0.010m) underspend made up of: (£0.010m) various minor variances.	
					Corporate Finance (£0.027m) underspend made up of: (£0.027m) net vacancy savings relating to the Corporate Finance Review.	

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					<p>Revenues & Benefits £0.409m overspend made up of: £0.028m pressure relating to the Royal Mail price increases of 39% in April 2012. £0.269m pressure relating to workforce costs in Revenues & Benefits because of additional work in preparation for Welfare Reform and the new Council Tax Support Scheme. £0.065m pressure relating to a benefits system software upgrade. £0.025m investment in Agile Working (Revs & Bens). £0.022m other minor variances.</p>	Finance to investigate alternatives to Royal Mail. The additional workforce costs relating to welfare reform are one-off and will be reduced where possible.
					<p>Internal Audit £0.036m overspend made up of: £0.042m pressure relating to additional audit days. (£0.006m) reduction in non committed expenditure to mitigate pressure.</p>	

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Legal & Democratic Services	3.368	3.264	(0.104)	(0.068)	<p>£0.010m pressure translation of Constitution.</p> <p>(£0.119m) Members Special Responsibility Allowances.</p> <p>£0.053m Salary changes.</p> <p>(£0.048m) other minor variances.</p>	
Human Resources & Organisational Development	2.169	2.231	0.062	0.055	<p>£0.051m pressure CRB checks.</p> <p>£0.014m pressure Corporate Training.</p> <p>£0.031m loss of income from external organisations.</p> <p>(£0.047m) Vacancy Savings.</p> <p>£0.013m other minor variances.</p>	<p>A budget pressure for CRB checks has been submitted as part of the 2013/14 budget process.</p> <p>Request to carry forward £170k Modern Trainee budget which will be required in 2013/14.</p>

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ICT & Customer Services	5.230	5.241	0.011	(0.003)	<p>£0.006m pressure relating to the final Design & Print costs.</p> <p>(£0.034m) vacancy savings relating to ongoing service reviews.</p> <p>£0.065m pressure relating to internal admin support recharges.</p> <p>(£0.027m) efficiency in relation to additional registrars income.</p> <p>£0.001m other minor variances.</p>	
Total :	17.404	17.774	0.370	0.319		